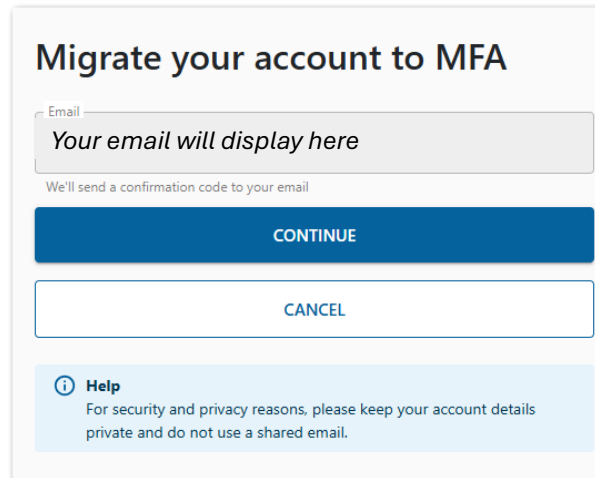# NHVR

Multi-factor authentication (MFA) in the NHVR Portal: Step by step instructions

Step 1. Log into the Portal and select to opt into MFA.

Step 2. Click 'Continue'.

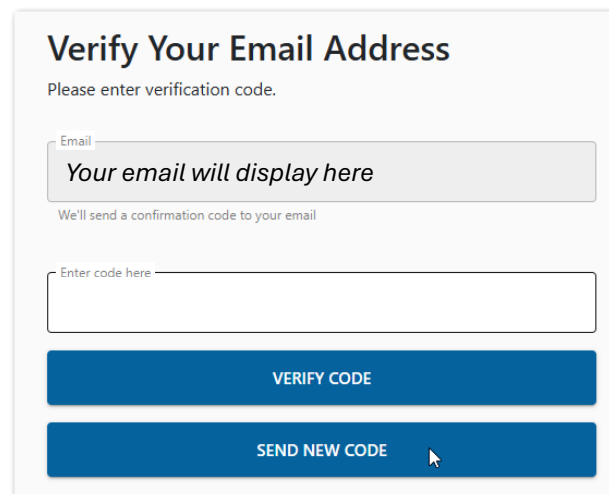## Migrate your account to MFA

Email

Your email will display here

We'll send a confirmation code to your email

CONTINUE

CANCEL

ⓘ **Help**
For security and privacy reasons, please keep your account details private and do not use a shared email.

Step 3. Verify your existing email address by entering the code sent to your inbox.

Verify Your Email Address

Please enter verification code.

Email

Your email will display here

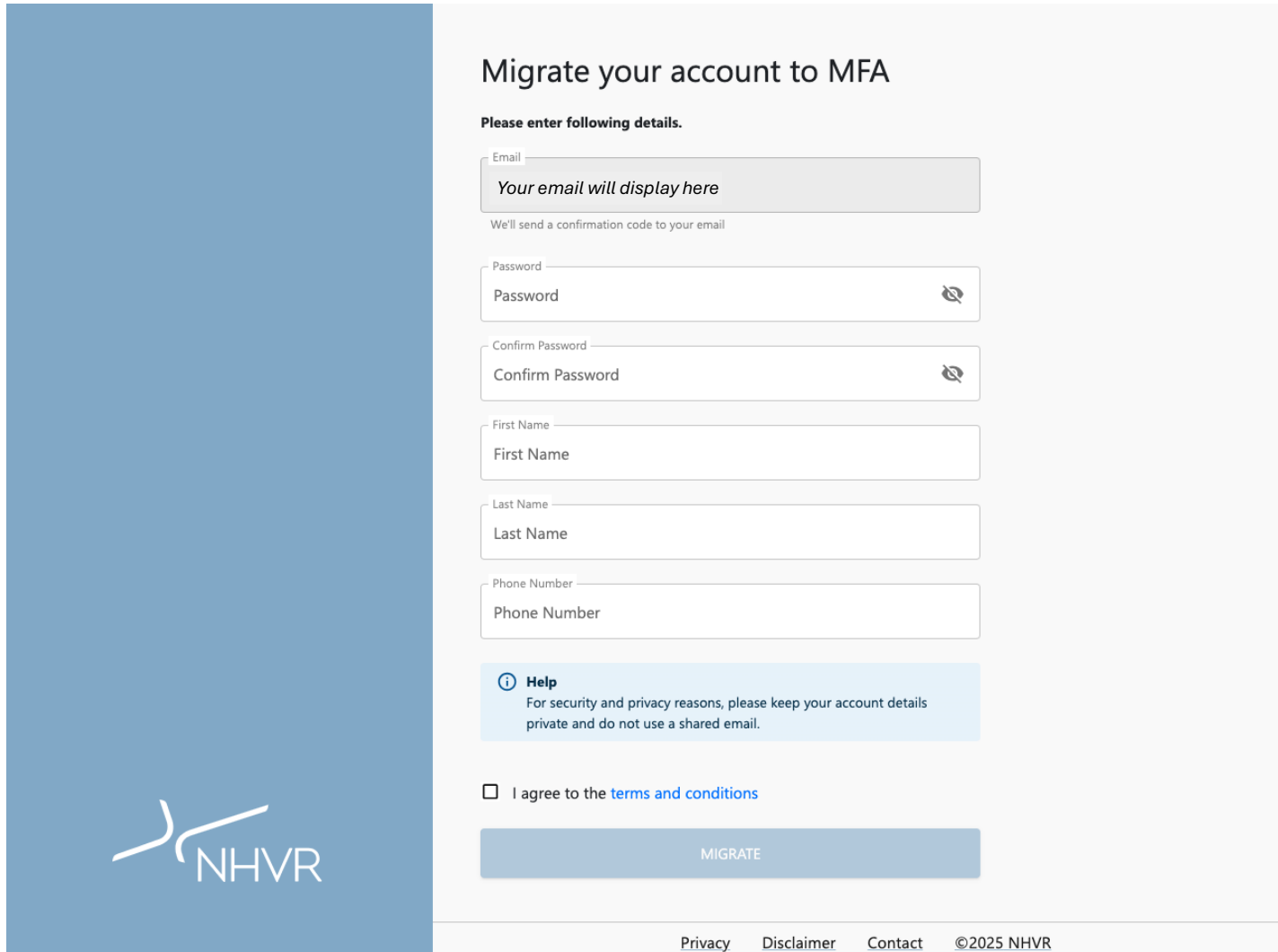We'll send a confirmation code to your email

Enter code here

VERIFY CODE

SEND NEW CODE

Step 4. Migrate your account by entering the following details: *Your password (you may use your existing Portal password), first name, last name and phone number* (these details are necessary to verify your identity.)

Tick the box to agree to the terms and conditions.

Then click 'Migrate'.

Migrate your account to MFA

Please enter following details.

Email
Your email will display here

We'll send a confirmation code to your email

Password
Password

Confirm Password
Confirm Password

First Name
First Name

Last Name
Last Name

Phone Number
Phone Number

(i) **Help**
For security and privacy reasons, please keep your account details private and do not use a shared email.

☐ I agree to the terms and conditions

MIGRATE

Privacy   Disclaimer   Contact   ©2025 NHVR

Step 5. Choose to receive your MFA code by either email, SMS or phone call, by selecting your _preferred_ option.

Please note - if you are using an account with a group mailbox, you should complete MFA using the email option.

Protect Your Account with Multi-Factor Authentication (MFA)

To keep your information safe, we'll add an extra layer of security. Choose a method below to ensure only you have access to your account.

You can update your MFA settings later if needed.

Please select your preferred MFA method

Phone
Receive the verification code sent via SMS or a Call.

Email
Receive the verification code sent via email.

Step 6. Enter the code you have received (example of phone option below).

Once these steps are completed, your MFA will be set up and you will be logged into the Portal.

Multi-Factor Authentication (MFA)

Enter a number below that we can send a code via SMS or phone to authenticate you.

Country Code
Australia (+61)

Phone Number

SEND CODE

CALL ME

CANCEL

To note -

You only need to complete this entire migration process once.

Then, MFA is used each time you log into a new session in the Portal.

If you need any further assistance, please call 136 487.