This guideline outlines the steps to apply for a vehicle’s inclusion in the Performance-Based Standards (PBS) Scheme. Applications can be made by an operator, manufacturer or primary assessor to the National Heavy Vehicle Regulator (NHVR).

The application forms are available from the NHVR website at www.nhvr.gov.au. They comprise a series of questions and an appendix outlining technical specifications required by the Secretariat. All sections must be thoroughly addressed and completed prior to submission, including details of the vehicle’s assessments as recorded by any accredited assessor.

Once the form is completed and signed by all parties, submit it to the PBS Secretariat at the NHVR by:

**Email:** info@nhvr.gov.au

**Fax:** 07 3309 8777

**Post:**
National Heavy Vehicle Regulator  
PO Box 492  
Fortitude Valley QLD 4006

The PBS Secretariat will then review your application and prepare it for consideration by the PBS Review Panel (PRP). This will take approximately 20 business days.

If the application is submitted to the PRP by the Secretariat, the PRP assesses the eligibility of the vehicle to participate in the PBS Scheme, including national operating conditions. This review will also take approximately 20 business days.
The following diagram outlines the application process. This process is effective as of 21 January 2013 and will be further streamlined later in 2013, when the Heavy Vehicle National Law (HVNL) is implemented.

START

Applicant to complete PBS application form

Application form returned to applicant

Application submitted to PBS secretariat

Secretariat issues letter to applicant

PBS secretariat reviews application

Application complete

Application submitted to PBS review panel

PRP review application

Application complete

NHVR issues letter to applicant with reason

NO

NO

NHVR issues PBS vehicle approval to applicant

YES

YES

NO

Applicant seeks network access from road manager(s)

YES

NO

Applicant builds vehicle

Application submitted to PBS review panel

National Heavy Vehicle Regulator www.nhvr.gov.au