

## General information

This form is for operators seeking to amend their details recorded with the NHVR in relation to their current NHVAS accreditation.

Use this form to:

- Add a nominated contact person to act on behalf of your accreditation
- Change address and contact information
- Change company and related information

This form must be signed by the accreditation holder or a nominated contact who can act on behalf of the accreditation.

**Nominate the details you are changing by ticking the relevant box.**

Company details

Contact person details

### Accredited operator details

Accreditation name (must be company or individual)

NHVAS accreditation number

Australian Company Number (ACN)    Individual (Licence Number)

Trading as name (if applicable)

Registered company address (or business address for individual)

  
 State  Postcode 

Primary physical operating address (where audits are to be performed)  
*Capture additional physical operating addresses in the NHVAS additional information spreadsheet.*

  
 State  Postcode 

Operator postal address (if not the same as registered company address)

  
 State  Postcode 

### Contact person's details

Add                      Remove                      Update

Contact name

Title / position

Business phone number

Business fax number

Mobile phone number

Email address

*Capture additional contact person's details in the NHVAS additional information spreadsheet.*

Preferred method of contact for all NHVAS correspondence  
 (please select one only)

Email

Post

Fax

### Accredited operator declaration

I hereby declare that all details provided in this application are true and correct and authorise the person whose name appears in the contact person's details section of this form to act on behalf of this accreditation. Making a false statement to the NHVR may attract significant penalties under section 702 of the Heavy Vehicle National Law.

This form must be signed by the accreditation holder or a person who can act on behalf of the accreditation.

Applicant's name

Title / position

Email address

Applicant's signature

I accept providing my electronic signature has the same status as a signed signature.

[PRIVACY STATEMENT](#)

Date signed

 /  / 

*The full privacy statement can be read in full on page 2.*

## Privacy Statement

The NHVR is collecting your personal information to establish accreditation within the Mass, Maintenance or Fatigue Management modules of the National Heavy Vehicle Accreditation Scheme under Chapter 8 of the Heavy Vehicle National Law Act. This information is authorised or required by the HVNL.

Where relevant the NHVR may disclose your personal information to third parties, including law enforcement agencies and service providers authorised to enforce the Heavy Vehicle National Law.

Your privacy will be respected and your personal information will be handled and disclosed in accordance with the *Information Privacy Act 2009* and other relevant legislation. The NHVR may also use your contact details to send you communications including surveys and bulletin updates.

## Contact details

Submit completed applications and supporting information online or by mail, fax or email as listed below:

Online [www.nhvr.gov.au/forms/submission-form](http://www.nhvr.gov.au/forms/submission-form)

Mail  
Accreditation  
National Heavy Vehicle Regulator  
PO Box 492  
Fortitude Valley QLD 4006

Fax 1300 736 798

To contact the NHVR Accreditation Team:

Call 1300 MYNHVR (1300 696 487)  
Standard 1300 call charges apply  
Please check with your phone service provider

Visit [www.nhvr.gov.au](http://www.nhvr.gov.au)