
General information

This form is to be used by applicants seeking approval for an electronic recording system to be used as an Electronic Work Diary (EWD) under section 343 of the Heavy Vehicle National Law Act 2012.

For further information on requirements for approval, please refer to the NHVR website or contact the NHVR.

Any consultation on requirements for approval should be conducted prior to submitting this application form. Once this application form has been submitted, a formal assessment will be undertaken resulting in an approval or refusal.

Before you begin you need to:

- have read and understood the *EWD policy Framework and Standards*
- have obtained the EWD rule sets and sample test data from the NHVR
- have conducted a self-assessment or third-party assessment of your candidate electronic recording system

Forms & Documentation checklist

Completed application form

System documentation

System design overview

Installation manual

Hardware

Software

Operational manual, including user instructions for Compliance View

Training manual for drivers and record keepers
(How will drivers & record keepers be trained)

Certificates supporting assessment criteria (if applicable)

(Current company certifications such as ISO standards)

Assessment documents (if applicable)

Self assessment

Third party assessment

International approvals (if applicable)

General information

This form is for technology providers or users of Electronic Work Diaries (EWDs) to apply to the National Heavy Vehicle Regulator (NHVR) for recognition of their electronic recording system as an approved EWD.

Applicant details

Company name

Company type

Australian Company Number (ACN) or Driver Licence No. if an individual

Registered company address

 State Postcode

Country

Postal address (if different)

 State Postcode

Country

Website

Authorised contact details

Complete this section to provide details for the authorised contact for your company.

Title

Contact name (must have authority to act on behalf of the applicant)

Title / position

Business phone number

Mobile phone number

Email address

Preferred method of contact (please select one only)

Email

Mobile Phone

Business Phone

Privacy Statement

The NHVR is collecting your personal information to assess an application for approval of an electronic recording system under Chapter 6 of the Heavy Vehicle National Law Act.

Your privacy will be respected and your personal information will be handled and disclosed in accordance with the Information Privacy Act 2009 and other relevant legislation.

Generally, the NHVR will only use or disclose your personal information for the purpose for which it was collected. Where required or authorised to do so by law, the NHVR may disclose your personal information to third parties, including law enforcement agencies and service providers authorised to enforce the Heavy Vehicle National Law. The NHVR may also use your contact details to send you communications including surveys and bulletin updates.

System Details

Device name (if applicable):

System approval level sought:

Level 1 - Transport operator

System Name:

Level 2 - Commercial operator

System Version Number:

Level 3 - Integrated operator

Level	Type	Description
Level 1	Transport Operator	The candidate EWD system will meet the essential requirements specified in the <i>EWD Standards</i> , covering: standard data collection, data transfer in a common format, specified roadside view of driver work and rest records and evidentiary quality of the data recorded by the system.
Level 2	Commercial	The candidate EWD system will meet the essential requirements specified in the <i>EWD Standards</i> and will have additional commercial integrity.
Level 3	Commercial Integrated with other regulatory applications	The candidate EWD system will meet the essential requirements specified in the <i>EWD Standards</i> , will have additional commercial integrity requirements and must be demonstrated not to interfere with the other regulatory applications or change the way any of the other regulatory functions are carried out.

Assessment against the *EWD Standards*

How has your EWD been assessed against the *EWD Standards*?

Self assessment

Third party assessor

Other - (provide details below)

If your EWD was assessed by a third party (such as an engineering firm), please complete the relevant details below:

Company name

Company contact number

Assessment report attached

Yes No (if no provide reason)

Company website

International approval details

Has this EWD been previously approved for use anywhere else in the world?

Yes No (If yes complete the relevant details below)

Country of approval

Date of approval

Approval Number

Approval expiry date

Copy of approval attached

Yes No (if no provide reason)

Additional Details

(Provide any other details that support your application regarding previous international approval)

Approval holder declaration

I hereby declare that all details provided in this application are true and correct. I understand that making a false statement to the NHVR may attract significant penalties under section 702 of the Heavy Vehicle National Law.

I accept that providing my electronic signature has the same status as a signed signature.

Applicant's name

Applicant's signature

Applicant's position / title

Date signed

 /

Note: To apply for approval of an EWD this form must be signed by a company director or in the case of an individual applying for approval, the individual.

Contact and submission details

Submit completed applications and supporting information by mail, fax or email as listed below:

Mail Fatigue Management
 National Heavy Vehicle Regulator
 PO Box 492
 Fortitude Valley, QLD, 4006

Fax 1300 736 798

Email Accreditation@nhvr.gov.au

To contact NHVR Accreditation Team:

Call 1300 MYNHVR (1300 696 487)
 Standard 1300 call charges apply
 Please check with your phone service provider

Visit www.nhvr.gov.au