

## Return of Class 1 Agricultural Delegations in NSW - Industry Information Sheet

The National Heavy Vehicle Regulator (NHVR) coordinates a range of access applications from start to finish. This involves liaising directly with Road Managers, both state and territory road authorities and local governments, to manage applications and issue permits.

The NHVR processes interstate and intrastate applications for all participating jurisdictions with the exception of intrastate Class 1 movements within New South Wales (NSW) and Queensland (QLD). This document provides information about the return of the Class 1 Agricultural Delegations in NSW.

### Background

In February 2014, the NHVR delegated permit authority for intrastate applications to the Chief Executive of each participating state and territory governments. Within NSW, delegation was also made to local councils for intrastate applications.

The delegation applied to mass or dimension exemptions (permits) for roads within the state government's physical boundary. The NHVR has recently returned the Class 3 delegation in NSW and is scheduled to return Class 1 agricultural heavy vehicles on the 30 April 2019.

### What will change?

Roads and Maritime Services (RMS) and Local Councils in NSW will return the permit processing functions for intrastate Class 1 Agricultural applications to the NHVR.

Operators will need to follow the following steps for Class 1 intrastate Agricultural applications in NSW:

**Step 1** – Operators submit applications to the NHVR using the NHVR Portal ([www.service.nhvr.gov.au](http://www.service.nhvr.gov.au)).

New Process	Old Process
Applicant submits applications via: <ul style="list-style-type: none"> <li>NHVR Portal</li> </ul>	Applicant submits applications via: <ul style="list-style-type: none"> <li>NHVR Portal</li> <li>RMS</li> <li>Local Councils</li> <li>A combination of the above.</li> </ul>

**Step 2** – NHVR will process applications to relevant Road Manager/s.

**Step 3** – Road Manager/s (RMS and Local Council/s) will assess the request and may request additional information.

**Step 4** – Road Manager/s (RMS and Local Council/s) will provide a consent decision to NHVR via the NHVR Portal.

**Step 5** – NHVR will finalise the outcome and provide a permit (or decision) to the operator via the NHVR Portal.

### Benefits

The return of delegations will mean that all Class 1 Agricultural permit applications for travel through and within NSW will be processed through one system (NHVR Portal).

**Some of the key benefits of the NHVR Portal include:**

- Consistent approach to the permit application process across jurisdictions.
- Ability to transparently track the progress of the application via the case tracker.
- Ability to save vehicle combinations and details for use in multiple applications.
- Integrated route planner.
- Ability to view payment history.

### Training

The NHVR has conducted training with operators and local Council Road Managers, as well as online webinars to ensure operators and local councils are confident in processing permit applications via the NHVR Portal.

For information on upcoming webinars, please visit the Delegations Project page of the NHVR website at: <https://www.nhvr.gov.au/road-access/access-management/delegations-project>

## Frequently Asked Questions

### Is New South Wales the first state to return this function to the NHVR?

No. Tasmania, South Australia, Australian Capital Territory and Victoria have already returned their permit processing of intrastate applications to the NHVR. The Class 3 delegation in NSW was returned in December 2018 also.

### Will I be able to access my previously issued Agricultural NSW permits in the NHVR Portal?

No, this information will not be migrated into the NHVR Portal. The NHVR Portal will only record the permits issued by the NHVR after the transition date. The RMS Online Special Permits System will still be available for operators to view previously issued NSW permits.

### Am I able to track my application's progress?

The NHVR Portal allows operators to view the status of an application overall, as well as the ability to view the status of Road Manager responses.

### What should I do during the transition process if I am having problems?

If you are experiencing issues utilising the NHVR Portal, please refer to the NHVR Portal Help Centre. This allows you to select the 'Customer Help Centre' and search via categories or key words to assist you. If you are still experiencing difficulties, please contact our Hypercare specialists on 1300 696 487.

### How do I apply for a new permit with the NHVR?

To apply for a **new** permit:

1. Go to <https://www.service.nhvr.gov.au> and if not already registered, follow the prompts to set up an account.
2. Once registered, from the home screen, click on the '**Application Tracker**' tile
3. Click on the '**New Application**' button and enter a reference for your application.
4. Click on the green '**Select Configuration**' button.
5. Select the '**Agricultural**' option.
6. Select the appropriate configuration and follow the prompts to complete the application.

## For additional information

Please visit the Delegations Project web page at:

<https://www.nhvr.gov.au/road-access/access-management/delegations-project>

### For more information:

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