Class 1 Special Purpose Vehicles How to Apply – NHVR Portal Route Details

The NHVR coordinates a range of access applications from start to finish. This is done by liaising directly with road managers, both state and territory road authorities and local governments, to manage applications and issue permits.

This information sheet may assist the customer with selecting the correct route type and completing the route details when applying for an SPV application via the NHVR Portal.

For previously recorded Online NHVR Portal Customer Essential Training videos, please refer to the NHVR Portal videos.

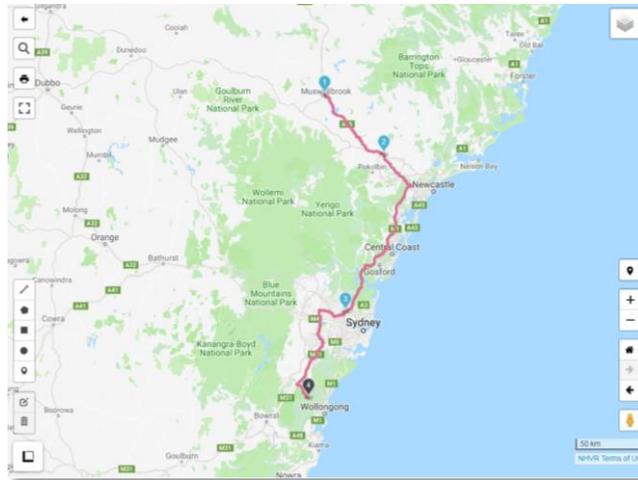| Heavy vehicle	NHVR Portal Route type	How to apply

SPV's that cannot comply with a notice and therefore do not have access to an approved network.
 	
Example:
 	
• 6+ axle all terrain mobile cranes
 	
• 7+ axle all terrain mobile cranes with dolly
	Single Route
	• An exact start destination, an exact finish destination and an exact turn by turn description (no access to an approved network).
	• No via points.
	
		Under Step 3 "ROUTE DETAILS" of the application, complete the following:
		1. Select the **'Single route'** option as the Route type.
		2. Type and select the exact start into the waypoint 1 field.
		3. Type and select the exact start into the waypoint 2 field.
		4. Utilise the "drag and drop" functionality to ensure the turn by turn of the requested route is acurate.
		
		*the customer can utilise the "drag and drop" functionality and add as many additional waypoints as required in order for the turn by turn disciption to be accurate.
		
		Checklist for a single trip route:
		
		☐ The start and finish points must include either:
		  ✓ a street number, or; ✓ an intersection, or;
		  ✓ a company name, or; ✓ a state/council boundary
		  ✓ a visual access point, or;
		
		Select the pencil icon ✏ next to the waypoint to update the exact details.
		
		☐ Ensure all known heavy vehicle bypasses have been included (if required).
		
		☐ Check all the waypoints on the map to ensure no additional (not required) roads have been accidently included in the route.

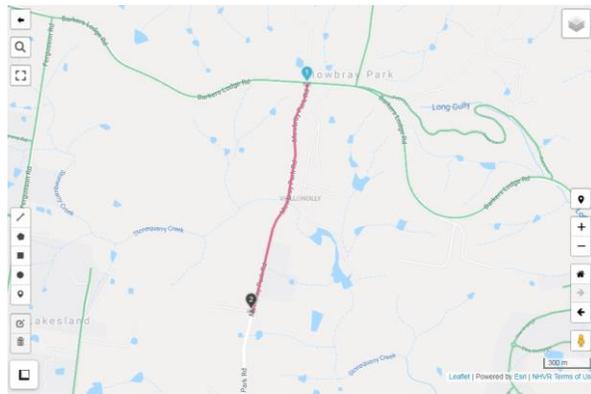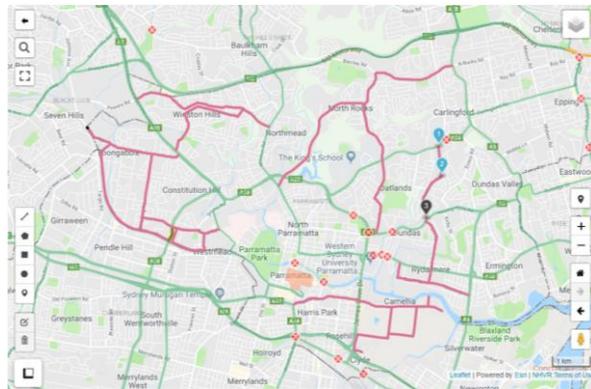| Heavy vehicle	NHVR Portal Route type	How to apply

SPV's that can comply with the relevant Notice and therefor has access to an approved network.
 	
Example:
 	
• 2-axle pick and carry crane
 	
• 2-axle all terrain mobile crane
 	
• 3-axle all terrain mobile crane
 	
• 3-axle mobile concrete pump
 	
• 4-axle mobile concrete pump
 	
• 3-axle truck crane
 	
• 4-axle truck crane
 	
• 4-axle all terrain mobile crane
 	
• 5-axle all terrain mobile crane
 	
• 4-axle all terrain mobile crane with dolly
 	
• 5-axle all terrain mobile crane with dolly
 	
• 6-axle all terrain mobile crane with dolly
	Area
	Roads to and from the approved network (first and last mile).
	
	Please note – x1 Local Council Road Manager per Area application.
	
		Under Step 3 "ROUTE DETAILS" of the application, complete the following:
		
		1. Select the **'Area'** option as the Route type.
		
		2. Type and select the local council name in the '**Area Road Manager**' field.
		
		3. Select the waypoint set icon 📍 on the right side of the map.
		
		4. Select on the map to drop point ①.
		
		5. Select again on the map to drop point ②.
		
		Repeat steps 4 and 5 to map all the required sections of road within the council boundary. As a result, this will create mutiple "waypoint sets".
		
		Checklist for an area route:
		
		☐ For each waypoint set, the start and finish points <u>must</u> include either:
		
		  ✓ an approved network, or; ✓ a visual access point, or;
		  ✓ a street number, or; ✓ an intersection, or;
		  ✓ a company name, or; ✓ a state/council boundary
		
		Select the pencil icon ✎ next to the waypoint to update the exact details.
		
		☐ Ensure a section of road has not been included in more then one (1) waypoint set.
		
		☐ No additional (not required) roads have been accidently included in the route.