

Return of Class 1 Oversize and Overmass Delegations in NSW – Road Manager Information Sheet

The National Heavy Vehicle Regulator (NHVR) coordinates a range of access applications from start to finish. This involves liaising directly with road managers, both state and territory road authorities and local governments, to manage applications and issue permits.

This document provides information about the return of the Class 1 OSOM Delegations in NSW.

Background

In February 2014, the NHVR delegated permit authority for intrastate applications to the Chief Executive of each participating state and territory governments. Within NSW, delegation was also made to local councils for intrastate applications. The delegation applied to mass or dimension exemptions (permits) for roads within the state government's physical boundary.

The NHVR has recently returned the Class 1 Agricultural (AG) and Special Purpose Vehicles (SPV) delegations in 2019 and is scheduled to return Class 1 OSOM delegations on the 1 June 2020.

What will change?

Application process

The NHVR has implemented a staged approach for the Class 1 return of delegations. Agricultural vehicles were returned to the regulator on the 30 April 2019 and the Special Purpose Vehicles returned on the 31 July 2019.

From 1 June 2020, transport operators will need to submit all Class 1 OSOM road access permits to the NHVR via the [NHVR Portal](#).

The NHVR will then process the applications, and seek consent from road manager(s) using the [NHVR Portal](#).

Once a decision is received from the road manager(s), the NHVR will then issue the permit (or refusal) to the operator using the [NHVR Portal](#).

Previous applications

Class 1 OSOM permit applications submitted directly to road manager(s) within NSW, prior to the 1 of June 2020, will continue to be processed and completed directly.

The NHVR is unable to accept or transfer applications that were received by road managers before 1 June 2020.

Next Steps

From 1 June 2020, NSW road managers will no longer receive access permit requests from Transport for NSW (TfNSW) and will only receive them via the [NHVR Portal](#):

Table 1 - Permit application process as of 1 June 2020.

New South Wales Permits

Class 1 OSOM – Processed by the NHVR as of 1 June 2020

Class 1 SPV – Processed by the NHVR as of 31 July 2019

Class 1 AG – Processed by the NHVR as of 30 April 2019

Class 3 – Processed by the NHVR

Class 2 – Processed by the NHVR

Benefits

The return of NSW Class 1 delegations will mean that all permit applications will be processed through one system. The NHVR is continuing to improve the access permit process with the online [NHVR Portal](#).

Some of the key benefits of the NHVR Road Manager Portal include:

- A consistent approach to processes across jurisdictions
- All council applications will be stored in one place
- Ability to view all of the council's current and previous application requests (since Oct 2017) via the case tracker
- Integrated route planner
- Reporting abilities on all application requests from October 2017 onwards
- Conditions library reduces the time needed to impose conditions.

Training

The NHVR has conducted training with NSW local councils, as well as online webinars to ensure road managers are confident in processing permit applications via the [NHVR Portal](#).

To view the previously recorded road manager training webinars, please select the following links that have been split into the seven (7) key parts:

Road Manager Training Video Links

Overview & General Navigation

<https://www.youtube.com/watch?v=dntWhLfS6qw&t=6s>

Account and Users

<https://www.youtube.com/watch?v=6CsB6lJe34k>

Search Tables and Reporting

<https://www.youtube.com/watch?v=2-yBN8lpCIU>

Reviewing a Case

<https://www.youtube.com/watch?v=Y4FD05ekQ8c&t=20s>

Alternative Route Proposal

<https://www.youtube.com/watch?v=L2r9VCc62IE>

Information & Extension of Time Requests

https://www.youtube.com/watch?v=_fiqqrwHIA

Decisions & Conditions Library

<https://www.youtube.com/watch?v=SzEsNCKNwuo>

FAQ's

Is NSW the first state to return this function to the NHVR?

No, Queensland, Tasmania, South Australia, Australian Capital Territory, and Victoria have already transitioned their permit processing to the NHVR. In NSW the Class 3 delegation was returned in December 2018 and the Class 1 Agricultural and Special Purpose Vehicle delegations were returned in 2019.

Will I be able to access council issued OSOM permits in the NHVR Portal?

OSOM permits that have been issued by the NSW state authority or local council/s will not be stored or accessed via the NHVR Portal. The NHVR Portal will only record the permits issued by the NHVR.

Can I transfer my outstanding OSOM applications to the NHVR for processing?

No, unfortunately, all applications that were submitted directly to the road manager(s), prior to the 1 June 2020,

must continue to be processed and completed by the road manager(s). Therefore these applications will not be viewed or processed via the NHVR Portal.

Are operators still able to apply to council direct for Class 1 OSOM permits?

No, all applications must be submitted directly to the NHVR via the NHVR Portal.

Will I still be able to provide an applicant with a Clearance Authority Letter?

Yes, road managers will still be able to supply an applicant with a [Clearance Authority Letter](#).

The operator will still be required to submit an application via the NHVR Portal. Once the NHVR has completed the initial assessment of the application and determined that the Clearance Authority Letter is valid, consent will not need to be re-generated to that road manager.

Can I get help and support with the NHVR Road Manager Portal?

- ✓ **NHVR Portal Help Centre**
The Road Manager Help Centre located on the top right-hand corner of the NHVR Portal provides training material, videos, articles, and FAQs.
- ✓ **Road Manager Hotline**
Our dedicated Road Manager Hotline team are available to assist within business hours on **1300 880 493**.
- ✓ **Hypercare Team**
The NHVR have a team that specialise in everything NHVR Portal. They can be reached on **1300 696 487** and will be able to assist you with road manager functions within the NHVR Portal.

For additional information

For additional information and upcoming events or training sessions, please visit the Delegations Project web page at:

<https://www.nhvr.gov.au/road-access/access-management/delegations-project>

For more information:

Subscribe: www.nhvr.gov.au/subscribe

Visit: www.nhvr.gov.au

Phone: Road Manager Hotline on 1300 880 493 or the 1300 MYNHVR* (1300 696 487).

Email: info@nhvr.gov.au

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*Standard 1300 call charges apply. Please check with your phone provider.