

## Information for PBS Assessors and Certifiers | IPAC-4

Audience: Assessors and Certifiers

### Tyre list update on a VA

This IPAC outlines the process for including additional tyre options on to an existing PBS Vehicle Approval (VA).

#### Background

When a PBS vehicle is approved, the tyre options listed on the VA are as per the latest Part B at the time of approval. For operational reasons, Operators may require further tyre options to be approved for use on their combination in addition to the tyre options already listed in their VA.

There are two pathways to add further tyre options to an existing VA.

#### Option 1 – Update Tyre List in Part B

The Assessor submits a Design Approval (DA) Variation request with an updated tyre list for the design. Once the Variation is approved, a request can be submitted to update the VA with the latest tyre list.

This is the preferred method as it ensures that all future combinations approved under this design will be issued with the updated tyre list.

#### Option 2 – Add Specific Tyres to a VA

A request can be made to add specific tyres to a specific VA. The request can be submitted by either the Assessor or Certifier.

The Assessor must provide advice on the additional tyres for use on the combinations listed on a particular VA.

Please note that the tyre list format must comply with the requirements outlined in 'IPAC-2 Standardisation of tyre lists'.

As per the Assessor Sign-Off (ASO) procedure, the custom tyre list must apply to all combinations listed on the VA that are approved under the same design variant or dimension-set number.

A new VA version will be issued with the additional tyres shown in italics in a separate table to the tyre list of the Vehicle Approval.

If the request is lodged by the Certifier, the custom tyre list must be provided on an ASO.

If the request is lodged by the Assessor, the custom tyre list will not be captured on the ASO. Later, If a Certifier makes additions to the VA, they will be required to keep a record of tyre updates that have been applied to the VA so that the custom tyre list can be captured on the ASO for future certifications.

#### Requesting a VA Tyre Update

Certifiers must lodge the request via the [NHVR Portal](#). Please select 'Tyre update' in the 'Vehicle Approval Type' field.

Assessors must lodge a tyre update request via an email to the PBS mailbox at [pbs@nhvr.gov.au](mailto:pbs@nhvr.gov.au). The request must include the full VA reference number and the subject line must state 'Tyre Update Request'.

Please note the latest VA must be referenced when requesting a tyre update. If unsure of the latest VA, you can request this via an email to the PBS mailbox.

For tyre list updates, a new version of the same VA number will be issued.

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