Expression of Interest

Proposal for a New Industry Code of Practice

This Expression of Interest (EOI) form is for industry participants and representative associations seeking the development of a new Industry Code of Practice (ICP) by the NHVR in collaboration with industry. This form should be used where an industry specific safety issue, hazard, risk or control is not adequately addressed by the Master Code, an existing ICP, or current NHVR guidance. Once submitted, the NHVR will assess the proposal and determine whether development of a new ICP is appropriate or if another regulatory response would be more suitable.

1. Interested party details

Please provide the contact details of the person or organisation submitting this EOI.

Name

Position/Title

Organisation/Association

Contact phone number

Email address

2. Proposed Industry Code of Practice

What is the safety issue?

Describe the safety issue, hazard, risk, control, or operational practice that the proposed ICP would address.

Who is affected?

Identify those affected by the issue. Please include:
• industry sector
• relevant transport activities and CoR parties
• whether the issue is national, regional or sector-specific
• the approximate scale of the issue (if known)

What evidence exists?

What evidence demonstrates the need for the proposed ICP? Examples may include:
• incident or enforcement data
• investigation findings
• industry research
• recurring compliance issues
• emerging risks
• stakeholder feedback

3. Existing standards, guidance and industry practice

Are you aware of any existing standards, codes, guidance material or regulatory requirements covering similar subject matter?

☐ Yes ☐ No

If yes, please provide details and list any relevant documents, including those developed by other regulators, industry bodies or organisations.

Why are existing materials (if any) not sufficient to address the issue?

Explain why a new ICP is required and how it would address gaps not covered by:
• the Master Code
• an existing ICP
• Regulatory Advice, Safety Bulletins or Notices
• other regulatory or industry materials

How is the issue currently managed by industry?

Briefly describe any existing controls, procedures or practices currently used.

4. Industry consultation and support

Have you consulted with relevant industry stakeholders about the need for the proposed ICP?

☐ Yes ☐ No

If yes, please list any relevant documents, including those developed by other regulators, industry bodies or organisations and describe:
• who was consulted
• level of support
• any differing views identified

5. Industry participation

Can you or your organisation assist with the development of the proposed ICP?

☐ Yes ☐ No

If yes, please describe how your organisation could assist, including:
• subject matter expertise
• industry representation
• consultation activities
• workshops or working groups

6. Supporting information and additional comments

Please provide any supporting information that may assist NHVR in assessing this proposal

Include additional documents or comments such as:
• research or reports
• reference materials
• additional comments or feedback

7. Submission checklist

Have you consulted with relevant industry stakeholders about the need for the proposed ICP?

☐ A clear description of the safety issue, hazard or risk
☐ The industry sector(s) affected
☐ Evidence supporting the need for action
☐ An explanation of why an ICP is the appropriate solution
☐ Information on industry consultation and support (where available)
☐ Relevant supporting documents, reference material, comments or feedback

Please email your EOI along with any accompanying documents to the Safety Duties & Codes team, NHVR codes@nhvr.gov.au